Description:

Library Instruction introduces students to the tools and resources offered at Gill Library by demonstrating how to access them and making their purposes clear. It is anticipated that students understand any assignments given to them by their classroom instructor and that they have discussed their research topics with their classroom instructor before they attend a Library Instruction session.

Objectives:

- To develop a plan for successfully completing class assignments (ACRL Standard 1)
- To gain an understanding of how to use Gill Library services and electronic and print resources in the research process (ACRL Standards 1 and 2)
- To demonstrate effective strategies for accessing and searching electronic and print resources (ACRL Standard 2)
- To evaluate and incorporate information into the student’s class assignment (ACRL Standards 3 and 4)
- To be aware of standards and rules when citing sources, especially with regard to plagiarism (ACRL Standard 5)

Outcomes:

At the end of the Library Instruction session, students will:

- be aware of the library resources and services available to them
- be able to plan a successful strategy for completing class assignments
- be able to carry out the plan utilizing library resources and services
- be aware of standards and rules on the use of using information ethically

Content:

Introduction

□ Librarian introduces himself/herself and welcomes class to Gill Library
□ Librarian explains options for requesting assistance: on-site, phone, email, chat
□ Librarian reiterates class assignment if provided by course instructor
□ Librarian explains what will be covered during the Library Instruction session
□ Librarian welcomes questions during the Library Instruction session

Library Home Page

□ Librarian presents and explains the various sections of the Gill Library home page

Reference Sources
Librarian introduces print and electronic resources relevant to the class assignment (e.g., e-books, dictionaries, encyclopedias, etc.)

Catalog
- Search strategies (keyword, title, author, Boolean operators)
- Location, Call number, Status, Format
- Intercampus Loan

Databases
- Selecting (by database name or by subject)
- Searching by keyword and/or subject (including online Thesaurus)
- Refining search by full text, scholarly/peer-reviewed, subject, etc.
- Browsing citations, reading abstracts, accessing full text
- Print, Email, Save, Cite, Export

Internet Resources and Subject Guides
- Search engines and selected Web sites by subject
- Subject guides compiled by Gill Librarians

Additional Information
- Additional Help on Library Home Page
- Encourage students to attend workshops and hands-on-help for reinforcement of skills

Assessment:
- Pre-test Assessment (using Clickers) after “Introduction”
- Post-test Assessment (using Clickers) after “Databases”
- Distribute student evaluation of Library Instruction session

Library Faculty Reflection: (Successes/challenges?)

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